



100 Pt Check

TICA Check

**CAIRNS NQ REALTY**  
 123 Sheridan St, Cairns  
 4051 3000 phone  
 4051 3111 fax

## APPLICATION FOR RESIDENTIAL TENANCY

<b>Proposed Property:</b>			Rent P/W :
Full Name:			Ph(H):
D. O. B. / /	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Ph(Wk):
Drivers Lic. No.:	State:	E-mail:	Mobile:
Current Address:			Rent P/W :
Period of Occupancy:	Current Lessor / Agent:		
Their Address:			Phone:
Previous Address:			Rent P/W :
Period Of Occupancy:	Previous Lessor / Agent:		
Address:			Phone:
Was Bond Refunded In Full: YES / NO		If Not, Why Not:	

**PERSONAL REFEREES (Not Relatives)** (This section must be completed in full with daytime contact numbers provided. Your application may be delayed if this information is not provided in the first instance)

Name:		Ph (H):
Address:		Ph (W):
Relationship:	Known Since:	Mobile:
Name:		Ph (H):
Address:		Ph (W):
Relationship:	Known Since:	Mobile:
Name:		Ph (H):
Address:		Ph (W):
Relationship:	Known Since:	Mobile:

**STUDENTS** (Students *MUST* attach proof of income rec'd through benefits or wages)

Name of College, TAFE or University:			
Faculty / Course:	When Will You Finish:	Student Id No.:	
<input type="checkbox"/> Full Time / <input type="checkbox"/> Part Time	Austudy: YES / NO	How Much: \$ p.f	Student Union No:
Parent/Guardian Name:			Phone:
Address:			

**INCOME DETAILS** (THIS SECTION IS COMPULSORY : NO DETAILS STATED = NO APPROVAL)

Occupation:	Employer:	Ph 1:
Address:		Ph 2:
How Long:	<input type="checkbox"/> Full Time / <input type="checkbox"/> Part Time ( hrs per wk)	Nett Weekly Salary: \$
If Less Than 6 Months - Previous Employer:		Phone:
Address:		

**\* If Income is based on DSS Benefits please provide copies of relevant statements.**

**RELATIVE TO CONTACT IN CASE OF EMERGENCY (Not Living With You)**

Name:		Ph(H):
Address:	Relationship:	Ph(Wk):

I, the Applicant, do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will. I HEREBY AUTHORISE the letting agent and National Tenant InfoSystems to conduct any and all inquires and or searches as required to verify the information contained in this application.

Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IF SELF EMPLOYED**

Name of Business:	Industry:	Phone:
Address:		
Nett Weekly Salary: \$	Accountant Name:	Phone:

**BUSINESS REFERENCES**

Name:	Business Name:	Phone:
Address:		
Name:	Business Name:	Phone:
Address:		

**AUXILIARY INFORMATION**

Pets: YES / NO	Cat Dog	Type:	Registered?	Who With:
Other Occupants:				
Number of Children:		Ages:		
Car Make:	Car Model:	Year:	Car Reg:	State:
Is Car Financed: YES / NO	Who With:	Drivers Lic. No.:	State:	

**BANKING & CREDIT INFORMATION (OPTIONAL)**

Bank:	Branch:	Account Type:
Credit Cards: <input type="checkbox"/> Bankcard <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex <input type="checkbox"/> Diners		Balance:
Other Credit Accounts (Myer, Target, AGC etc - <i>Current or Finalised</i> )		
<b>Details</b>	<b>A/C No:</b>	<b>Balance</b>
		\$
		\$
		\$

**AUTHORITY**

I, the Applicant, do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will. I HEREBY AUTHORISE the letting agent to conduct any and all inquires and or searches as required to verify the information contained in this application.

I, the Applicant, solemnly and sincerely declare that I am not an undischarged bankrupt. I have inspected the abovementioned premises and wish to take a tenancy of such premises for a period of \_\_\_\_\_ from \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ at a rental of \$\_\_\_\_\_ per week and that the rental to be paid is within my means. I also undertake to pay a Rental Bond of \$\_\_\_\_\_ upon the signing by me of the tenancy agreement.

It is agreed that immediately upon communication of acceptance of this application by the landlord or his agent that this tenancy shall be binding on both landlord and tenant and that the necessary monies and deposits will be paid in advance within 48 hours of such notice of acceptance.

**Acknowledgement: by the Applicant:**

I give consent and authority for all necessary enquiries to be made in relation to this application. I acknowledge and agree that should any default occur during the period of my tenancy details of such default will be reported to any associated tenancy default registers.

Applicant Name: ..... (Please print clearly)

Applicant Signature: ..... Date: / /

Witnessed by: ..... Print your Christian Name: .....

For and on behalf of: ..... (Agency Name) Date: / /

**PLEASE LIST ALL PEOPLE THAT WILL BE LIVING AT THE PROPERTY: (Including Children)**

NAME:.....	DOB:.....	OCCUPATION:.....
NAME:.....	DOB:.....	OCCUPATION:.....
NAME:.....	DOB:.....	OCCUPATION:.....
NAME:.....	DOB:.....	OCCUPATION:.....



## **PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS**

In accordance with Privacy Principle 1.3 of the Privacy Act we require you to read and sign this acknowledgement. In order to process a tenancy application a tenancy applicant is required under the National Privacy Principles of Privacy Act to be made aware that an organisation may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed onto an agent.

In accordance with the National Privacy Principles the database member discloses that in addition to information being supplied to a database company other organisation may receive information from time to time. Other organisation may include debt collection agencies, insurance companies, government departments and other landlords or agents.

I/we the said applicant/s declare that I/we give my/our permission to the agent to collect my/our information and pass such information onto TICA Default Tenancy Control Pty Ltd. I/we further give my/our permission for my/our information to be provided to any other tenancy database for the assessment of my/our tenancy application. I/we further give consent to the member of the Database Company to contact any of my/our referees provided by me/us in my/our tenancy application.

I/we agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with a tenancy database my/our information may be recorded as making an inquiry.

I/we agree that in the event of a default occurring under a tenancy agreement I/we give my/our permission to the member of a tenancy database to register any of my details of such breach with a tenancy database. I/we further agree and understand that the removal of such information from a database company is subject to the conditions of the Database Company.

I/we understand that TICA Default Tenancy Control Pty Ltd is a database company that allows its members access to information accumulated from members about tenants who have breached their tenancy agreements.

I/we agree and understand that should I fail to provide the database member with the information and acknowledgements required the database member may elect not to proceed with my/our tenancy application. I/we agree and understand that a listing with TICA Default Tenancy Control Pty Ltd could have an adverse effect on my/our ability to obtain future rental accommodation.

I/we acknowledge and understand that TICA Default Tenancy Control Pty Ltd can be contacted on 190 222 0346. I/we agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.45 per minute inclusive of GST.

Applicants Name/s \_\_\_\_\_

Signed by applicants \_\_\_\_\_

Signed by member \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## **TICA PRIVACY STATEMENT FOR TENANTS**

**The Privacy Act requires that any organisation that collects information on individuals must take reasonable steps to make those individuals aware of what will happen with that information and how to contact that organisation. This statement has been prepared for the benefit of the following groups-**

**Members of TICA Default Tenancy Control Pty. Ltd.**

**Individuals who make a tenancy application.**

**Individuals who engage the services of a property manager.**

**Under National Privacy Principle 1.3 (a) an individual must be made aware of an organisation and how to contact it. TICA Default Tenancy Control Pty. Ltd. (herein referred to as TICA) is incorporated in the state of New South Wales. TICA is a service provider to the rental accommodation industry throughout Australia, New Zealand and the United Kingdom that collects information about tenancy applicants, tenants history and tenants who breach their tenancy agreements. Under National Privacy Principle 1.3 (c) we advise that the information collected by TICA is passed onto members of TICA who use that information in processing a tenancy application. TICA can be contacted on 190 222 0346 call charge \$5.45 p.m. including GST.**

**Under National Privacy Principle 1.3 (b) an individual is able to contact TICA and know what information if any that is held on an individual on the TICA database.**

**Under National Privacy Principle 1.3 (d) an individual is entitled to know what organisations have access to their information collected and disclosed. Members of TICA only collect information that is required of them in order to gain a useful and better understanding of the tenancy applicant. The information collected by TICA is used only by members of TICA for the purposes of assessing a tenancy application. TICA does not provide any information that it collects to any other individual or company for any purpose other than assessing a tenancy application other than those government departments and or agencies allowed by the Privacy Act to obtain information from TICA.**

**Under National Privacy Principle 1.3 (f) you are entitled to know what consequences if any exist if all or part of the information is not provided by an individual. In the event that an individual fails or refuses to provide the information required by a property manager then the property manager may elect not to process the tenancy application until the information is provided. An individual should also be aware that whilst the information remains outstanding the property being applied for may be passed onto another tenancy applicant for consideration.**

**TICA Default Tenancy Control Pty. Ltd.**